

Town Hall Building Committee Minutes

Town of Upton



Massachusetts

Date: January 29, 2014

Location: Fire Station, Church Street

A: Call to Order

The meeting was called to order at 8:00am

B: In Attendance

- Kelly McElreath, Committee Chair
- Michelle Goodwin, Committee Member
- Mike Howell, Committee Member
- Blythe Robinson - Town Manager
- Glenn Fowler - UCTV
- Steve Kirby and Bryan Fors - Vertex
- Doug Manley - MKA
- Jason Boutet and Jay P- Valley Communication Systems

C: Discussion Items

1. Security System and Audio/Video Discussion:

Jason from Valley Communications did not have a quote for our requests. We reviewed and had further discussions on our needs. Jay P. and Glenn Fowler discussed the needs for audio/video for the conference room and main hall. Members present went to the site to review the space.

Jason and Jay will review our comments and prepare a quote based on our discussion.

D: Next Meeting and Other Upcoming Dates

- Next committee meeting tentatively planned for Feb 11 @ 8am Fire Station

E: Meeting Adjourned

The meeting adjourned at **9 am due to lack of quorum**

Respectfully submitted

Kelly A. McElreath
Committee Chairperson